

Policies and Procedures for Website

The Academy of The Company Theatre is implementing enhanced safety measures for our staff and students. Please follow all posted instructions while visiting A.C.T.

Further guidelines will be provided by the Commonwealth of Massachusetts as we progress through the reopening Phases. We will update our policies and procedures as necessary to comply with reopening requirements.

A daily cleaning schedule will ensure that all areas, materials, furniture, and equipment used for A.C.T. classes are properly cleaned, sanitized, or disinfected.

Class sizes will be limited to 10 students. Staff will be dedicated to each group of students. Each class will be in dedicated spaces for the duration of their lesson. Staff and students will not float between spaces.

Students and staff cannot share any materials in or outside of classes. Each student will be given materials for their class, if needed, and will be required to bring these to class daily.

Classes are offered in morning and afternoon blocks, utilizing outdoor spaces whenever possible. If a student is enrolled in both morning and afternoon blocks, please be advised these students must leave campus for lunch, supervised by a parent/guardian. This allows us to sanitize and prepare our spaces between blocks and maintain proper social distancing and capacity limitations.

Students must wear face coverings at drop-off and pick-up. Everyone is encouraged to wear face coverings at all times. Certain classes may allow removal of face coverings, but only when 6 feet of physical distancing is possible. Families must ensure that students are informed of the CDC's recommendations for wearing a mask or cloth face covering whenever going out in public and/or around other people. Failure to adhere to safety guidelines could result in a student's removal from our programs.

Specific procedures for drop-off and pick-up will be sent to families prior to the start of class sessions. There will be a daily check in with parent/guardian regarding child's health status. There will also be a non-contact temperature verification at drop-off. Any student or staff member with a temperature of 100.0°F or above will not be allowed on TCT premises for the day.

Staff will review physical distance and hand hygiene requirements daily. Families must also ensure that students are informed on how to maintain physical distancing and proper hand hygiene practices.

These guidelines are created in response to the [Minimum Health and Safety Reopening Requirements](#) as set forth by the Commonwealth of Massachusetts. No exceptions will be allowed. The Company Theatre will work with our local board of health if any student or staff member becomes symptomatic. More policy and procedure information will be provided to each student and staff member after registration is complete.

DISCLAIMER:

An inherent risk exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. If your child has an underlying medical condition that makes them especially vulnerable, please do not attend classes at A.C.T. Any student attending in person classes at A.C.T. voluntarily assumes all risks related to exposure to COVID-19.